

MADELEINE ANDERSON

Urban Studies graduate with experience in research, consulting, and administrative support. Passionate about affordable housing and urban development, with a long-term goal of pursuing architecture. Seeking an entry-level administrative role where I can contribute my skills and grow within the industry

SKILLS

- Microsoft Office 365
 - Data entry and statistical analysis with Excel and Stata
 - Spatial analysis with ArcGIS and QGIS
 - Native English, working proficiency German and French
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EDUCATION

MCGILL UNIVERSITY

Bachelor of Arts, Honours Urban Studies (Geography)

Minor in German Language

Graduated With Distinction 2023

CONCORDIA UNIVERSITY

Certificate in CAD Fundamentals - AutoCAD

Ongoing

EXPERIENCE

REAL ESTATE RESEARCH AND CONSULTING ASSISTANT

Urbanation Inc. | 2023-Present

Designing consulting research projects based on client needs.

Collecting data from web research and site visits.

Analyzing and presenting research findings for quarterly market surveys and consulting assignments.

EDITOR

Pulse: The McGill Urban Studies Journal | 2022-2023

Evaluated and edited journal submissions.

Cooperated in a team environment to meet standards and deadlines.

HEAD OF COMMUNICATIONS

McGill Undergraduate Geography Society | 2021-2022

Managed social media accounts and sent bi-weekly email newsletters.

Represented student interests in meetings with the Department Chair.

RESEARCH ASSISTANT

Professor Benjamin Forest | 2021-2022

CONTACT

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